

EXECUTIVE COMMITTEE MEETING MINUTES

February 17, 2016 - 9:00 a.m.

PRESIDING: Carol Remington, President

COMMITTEE: Randy Overbeck, President-Elect; Gale Adkins, Western Area Vice President; Darlene Ruzicka, (Past President, Absent-excused); Eastern Area Vice President, Dave Gynn (Absent-excused)

ORTA STAFF: Executive Director, John Cavanaugh; Mary Lauer, Adm. Asst./Treasurer

WELCOME: President Carol welcomed the committee. Pre-agenda discussion on Chapter Visit requests resulted in Executive Director and officers' decisions on scheduling.

MINUTES: *Gale Adkins moved the Executive Committee Minutes of January 12, 2016 be accepted as written. Randy Overbeck seconded. Motion accepted.*

FINANCIAL REPORT: Mary Lauer shared the January 31, 2016 Income-Disbursement Statement. Discussion included suggestions for a new format for the monthly finance statements.

Randy moved to accept the Financial Report, Gale Adkins seconded. Motion accepted.

John Cavanaugh, shared the Payroll Statement received from Paychex.

EXECUTIVE DIRECTOR, John Cavanaugh, reported Nationwide Insurance provides Liability Insurance but the policy does not include Board Members to be indemnified. ORTA office received a quote for D & O from NSI for coverage to indemnify ORTA board members.

Randy Overbeck moved to approve the purchase of an umbrella insurance policy to cover all board members for the 2016 year. Gale Adkins seconded. Motion approved.

John stated the phone system upgrade in the ORTA office has been attempted twice. A replacement will be more costly as it requires handsets that are compatible with an office transponder.

The current investment manager fees will be compared with a competitor. Decisions on changes with investment managers will be made at the Executive Committee retreat, March 13 – 14, in Dayton.

AREA SPRING CONFERENCE

The agenda was reviewed. Carol asked that vice presidents contact their respective District Directors and offer an incentive for each chapter to register 5 members for a spring conference. AMBA will be invited to donate a door prize as an incentive. Mary reported 31 registrants were received as of today, 9 of which were through Eventbrite.

Carol Remington stated Bob Stein will attend all 4 area meetings and will speak for 45 minutes. Jim McGreevy will attend at Xenia and Cambridge. A plan will be devised for Chapter Members to meet with their respective District Director.

LEADERSHIP BULLETIN was emailed to Chapter Presidents and Legislative Chairs who submitted an email address. Hard copies were mailed USPS to Chapter Presidents and ORTA Past Presidents without email addresses.

QUARTERLY Newsletter – Inspire Group is contracted to produce a newsletter. Decisions regarding the format and timing will be discussed at the joint committee meetings this afternoon.

Meeting adjourned at 11:00 a.m. to facilitate Joint Committee meetings.