

EXECUTIVE COMMITTEE MEETING MINUTES

December 7, 2015 – 10:00 a.m.

- PRESIDING:** Darlene Ruzicka, President
- COMMITTEE:** Carol Remington, President-Elect; Randy Overbeck, Western Area Vice President; Don Ullmann, Past President; Newly-elected Western Area Vice President, Gale Adkins
- ORTA STAFF:** Ann Hanning, Executive Director; Incoming Executive Director, John Cavanaugh; Mary Lauer, Adm. Asst./Treasurer
- WELCOME:** Darlene Ruzicka welcomed the committee. She passed the gavel to Carol Remington.
- MINUTES:** *Randy Overbeck moved the November 17, 2015 Executive Committee Minutes be approved as written. Don Ullmann seconded. Motion carried.*
- FINANCES:** Mary Lauer shared the November disbursement statement for the month and YTD. She reported the current bank balance as of Dec. 7th. The financial statements were not reconciled, bank statements were not available by December 7th. Randy inquired about the higher than expected costs for the *Quarterly* Newsletter. Mary stated Bylaws were included along with tear-out postcard ballots in the Summer issue in addition of the postage costs for return mail was above the projected budget from 2014 for 2015.

AREA SPRING CONFERENCES – 2016

The update on the venues and confirmed dates were noted. Don Ullmann volunteered to supply the morning donuts/bagels for the meeting in Cambridge. Gale Adkins will invite his local chapter, Greene RTA, to host the Xenia meeting. Randy will contact Bruce Hodges for Allen RTA's interest in hosting Findlay's meeting.

The conference agenda was reviewed. The breakout sessions will be defined in the Winter Quarterly. At John Cavanaugh's suggestion, registration may make use of a website known as EventBrite.

- CALENDAR 2016** Carol Remington shared her dates for Executive Committee meetings and ORTA meetings. A Joint Committee meeting is set for February 17th at the ORTA building. The E-Comm will meet at 8:30 a.m.; Committee Meetings will meet at 11:00 – 3:00 p.m. which will include lunch.

There will be 3 combined committees: Public Relations/Community Srvc
Membership/Pre-Retirement
Technology/Legislative

- NOMINATING COMMITTEE** The 2015 committee is still in place; the 2016 committee is Darlene as chair, Linda Beaver and Don Ullmann. Contacts have been made for candidates for Eastern Area Vice President. Meeting adjourned.

Note: Roberts Rules state the Nominating Committee reports nominees to the President, the President informs the Board of the candidates, who then make a 3 minute campaign statement to the Board. For 2016, the statement needs to be in writing for the electronic vote.